

KINESIOLOGY PRACTITIONERS ACCREDITATION BOARD

AGM SUNDAY 5TH OCTOBER 2008

MINUTES:

Present: - Val McArthur (Registrar), Bruce Dewe (Vice-Chancellor), Joan Dewe, Margaret MacArthur, Peter MacArthur, Linda Braden, Angela Heron, Nancy Doherty, Jeannine de Vere Hunt.

Apologies: - Anysley Cisaria, Verena Stevenson.

Meeting commenced @ 07.00p.m.

Appointment of minute secretary: - Angela Heron

Minutes of 2007 AGM: - Accepted as read. Moved by Val McArthur. Seconded by Bruce Dewe. Motion carried.

Matters arising from minutes: - HTO no longer exists. Roger Booth resigned. All other matters addressed as per agenda.

Correspondence: - NZCHP application for affiliate membership from Su Jo Onnuri NZ. Objection due 27th October 2008. Meeting resolved that Management Committee would accept application.

Chancellor's report: - In the absence of Anysley, was read by Bruce Dewe and received as read. Moved by Bruce Dewe. Seconded by Jeannine de Vere Hunt. Motion carried.

Anysley Cisaria submitted her resignation and due to her absence from the meeting, Val McArthur then chaired the meeting till new Chancellor elected.

Registrar's report: - Received as read. Moved by Val McArthur. Seconded by Joan Dewe. Motion carried.

Financial report: - Moved by Val McArthur that they be adopted. Peter MacArthur pointed out that it was now illegal to pay an Honorarium. A motion was proposed that this payment should now be referred to as payment to registrar for expenses. Moved by Margaret MacArthur. Seconded by Angela Heron. Motion carried.

Election of Officers: - No nominations received.

Point of order by Margaret MacArthur that nominations should be notified one month prior to date of AGM, by circulation of minutes. Bruce Dewe suggested that circulation via email, would be more expedient. Peter MacArthur declared that circulation of documents by email were not legal. He drew attention to the need for the correct procedures to be followed in all instances. He pointed out that the structure of KPAB is unique and if there were to be any change or deviation of the rules, they would need to be submitted to the registrar of the Companies Office.

Bruce Dewe proposed that documents be sent by email as well as post. Moved by Val McArthur. Seconded by Nancy Doherty. Peter MacArthur abstained. Motion carried

Val McArthur moved that Bruce Dewe take over the position of Chancellor. Seconded by Angela Heron.

Peter MacArthur felt that there was a possible conflict of interest that may be to the detriment of Bruce. Bruce left the room during discussion. As there were no other nominations and Bruce Dewe declared his integrity was not compromised, it was put to the vote.

Peter MacArthur abstained. Otherwise motion unanimously carried. Bruce was invited back, advised of the vote and then chaired the remainder of the meeting.

Vice Chancellor: -

Registrar/Treasurer: - Val McArthur (terms still to run)

Management Committee: - The above positions plus two nominations: -
Angela Heron, Linda Braden

Appeals Committee: - Jeannine de Vere Hunt,

Auditor: - Angela Heron

Charter Representatives: - Margaret MacArthur, Nancy Doherty

NHC Representatives: - Jeannine de Vere Hunt, Angela Heron

Resignations: - Shirley Meredith
Sally Goldsworthy
Roger Booth

It was determined that Glenys Leadbeater was not notified of the AGM and therefore in her absence and without her known consent, her appointment to

the Appeals Committee was pending her confirmation. Joan Dewe moved that a letter of apology be sent. Seconded by Val McArthur. Motion carried. Val McArthur moved that Christine Beech be invited to join the Board. Seconded by Nancy Doherty. Peter MacArthur abstained as he had no knowledge of her. Accepted.

Billing procedure for Examiners: - Following discussion and on the recommendations of the management Committee, it was proposed that the Examiner will notify the Registrar, in writing, the number of students intending to sit an examination. The Registrar will then generate an invoice for payment. Moved by Angela Heron. Seconded by Val McArthur. Motion carried.

It was further proposed that students must notify their intention to sit an examination, 10 days in advance of the date of examination, together with submission of payment of fees, to the Registrar. Moved by Joan Dewe. Seconded by Margaret MacArthur. Motion carried.

NHC report: - Submitted by Jeannine de Vere Hunt and moved that her report be accepted. Seconded by Bruce Dewe. Motion carried.

NZCHP report: - Submitted by Margaret MacArthur and moved that her report be accepted. Seconded by Val McArthur. Motion carried. Margaret reported that the Charter is running a special seminar on how to word advertising to avoid prosecution from Medsafe.

Adoption of Complaints Procedure: - It was proposed that Bruce Dewe and Val McArthur complete a final draft for circulation to the Board for approval. Failure to respond within 10 days of initiation for review will be considered approved. Moved by Bruce Dewe. Seconded by Peter MacArthur. Motion carried.

Review of Update Hours: - Following discussion and recommendations from the Management Committee it was proposed by Val McArthur that a total of 16 hours, comprising two 8 hour days and variations of criteria already in place, would be acceptable. Moved by Bruce Dewe. Seconded by Angela Heron. Motion carried.

Adoption of Anatomy and Physiology Course: - It was proposed by Val McArthur that the South Pacific College of Natural Therapies and the New Zealand College of Massage Anatomy and Physiology curriculum be added

to the existing options. Moved by Bruce Dewe. Seconded by Margaret MacArthur. Motion carried.

Website review: - Bruce Dewe moved that Val be at liberty to co opt people as she requires, for further design and development of the Website.

Seconded by Linda Braden. Motion carried.

Joan Dewe moved that Peter MacArthur be officially thanked for his management of the current website. Seconded by Nancy Doherty. Motion carried.

There was further discussion on the requirements for payment to retain the domain name kinesiology.org.nz. Linda Braden moved that the fee of \$135.00 be paid in advance to allow time for the design work to be completed. Seconded by Jeannine de Vere Hunt.

It was also agreed that annual fees for Domain names – kinesiology.org.nz
kinesiology.net.nz
kinesiology.co.nz

will be paid in order to retain ownership.

Logo review: - Angela Heron submitted a couple of design concepts for consideration by the Board members. It was proposed that Val McArthur and Bruce Dewe would make adjustments to the most favored design, before presenting it to a logo designer to finalize. Moved by Angela Heron.

Seconded by Nancy Doherty. Motion carried.

Increase to KPAB membership: - Bruce Dewe pointed out that KPAB is not an Association it is a Board. It is the number of Registered Kinesiologists that need to be increased.

NZQA Unit Standards Status: - Bruce Dewe presented a comprehensive explanation of the current situation and future implications for reliance on NZQA as the standards setting body for Kinesiology.

It seems prudent that KPAB should adopt a Certificate Course and a Diploma course modeled on the new Australian National Certificate in K. and new Australian Diploma in K. This will use half the number of ICPKP Units (than currently used). Local NZ units very “similar to” the Australian common units will need to be produced. This will enable the use of Australian generated teaching materials etc. It will also enable NZ graduates to register and practice in Australia (as well as NZ) after graduation. Bruce pointed out that the ICPKP units have already been changed to meet as far as

possible the new Australian requirements (and reduce the number of non-K courses students are required to take). NZQA generic units will not be re-written once they are of the National Framework. ICPKP will go through the process of having both a Cert (level VI) Certificate Course and A Diploma Course (based on the Australian models) approved in time for the 2009 Academic Year.

Bruce Dewe proposed the motion KPAB strongly consider adopting Certificate Level 6 (not Level 4) in Kinesiology which equates to and exceeds the standards of HLT42807. Moved by Val McArthur. Seconded by Margaret MacArthur. Motion carried. Peter McArthur abstained.

Bruce Dewe proposed the motion KPAB strongly consider adopting the 2 Year Level 7 Diploma, with the inclusion of OCT 302 Red Flags, which equates to and exceeds the standards of HLT51507. Moved by Joan Dewe. Seconded by Jeannine de Vere Hunt. Motion carried. Peter MacArthur abstained.

Bruce Dewe proposed the motion, persons who achieve the Level 6 Certificate in Kinesiology be known as a Certificated Kinesiologist and be charted as a Natural Therapists with NZCHP. Moved by Val McArthur. Seconded by Peter MacArthur. Motion carried.

Bruce Dewe proposed the motion, persons who achieve the 2 Year Level 7 Diploma be known as a Licensed Kinesiologist. Moved by Linda Braden. Seconded by Peter MacArthur. Motion carried.

Bruce Dewe proposed the motion, persons who achieve the Diploma, KPAB and NZAHP registration, can study further to obtain a Post Graduate Diploma in Kinesiology Level 7 and be known as a Registered Senior Consultant Kinesiologist (NZRK Senior Consultant). Moved by Joan Dewe. Seconded by Peter MacArthur. Motion carried.

Structure of Fees: - Margaret MacArthur moved a three level structure of fees apply to each category of qualification.

Licensed and Senior Consultants - \$155.00

Certificated - \$135.00

Student - \$115.00

The discount for early payment will no longer apply.

Seconded by Angela Heron. Motion carried.

General Business: - There was discussion regarding the actions of Medsafe against Natural Health Practitioners and their claims to “cure” and the “prescribing” of ingestibles.

The meeting resolved no further action.

Bruce Dewe moved that any other general business be passed on to the Management Committee. Seconded by Nancy Doherty. Motion carried.

Meeting closed @ 09.50p.m.